



STATEMENT ON PERSONAL DATA PROTECTION IN THE AUFEER GROUP

OUR GROUP

The **Aufeer** Group means the companies listed below that act in personal data processing in the relationship of the so-called joint administrators.

AUFEER DESIGN s.r.o.

Company ID: 26159031, Podvinný mlýn 2178/6, Libeň, 190 00 Praha 9

AUFEER TRANSPORTATION, s.r.o.

Company ID: 05557399, Podvinný mlýn 2178/6, Libeň, 190 00 Praha 9

AUFEER TOOLS, s.r.o.,

Company ID: 05556759, Ptácká 156/115, Mladá Boleslav IV, 293 01 Mladá Boleslav

Based on the agreement on joint administration in personal data processing, concluded between the companies of the Group, AUFEER DESIGN s.r.o. has taken over the responsibility for setting up a personal data protection system. At the same time, it ensures the resolution of requests of data subjects and the resolution of security incidents of personal data violations.

CONTACT DETAILS FOR YOUR QUESTIONS AND REQUESTS

Mailing address: AUFEER DESIGN s.r.o., Podvinný mlýn 2178/6, Libeň, 190 00 Praha 9 E-mail:

afd@afd.cz

Tel.: +420 326 219 552

Data box: h9qn7xn

PERSONAL DATA PROCESSING

The companies of the Aufeer Group process various personal data in connection with the following:

- recruitment,
- employment of employees, including agency employment,
- providing internships,
- business activities and its own promotion, including the operation of websites,
- control and registration of persons entering the premises of individual companies,
- prevention against COVID-19,
- protection of company assets, including the operation of a recording camera system.

More detailed information in the scope of Articles 13 to 14 of the GDPR **is contained in the documents listed below** which can be downloaded or can be sent to you by e-mail based on your request.

- [Information memorandum for job applicants](#)
- [Information memorandum for internship participants and students in dual education](#)
- [Information memorandum for website visitors](#)
- [Information memorandum on the camera system and registration of persons entering the premises](#)
- Information memorandum for Group employees

COMMITMENT TO PERSONAL DATA PROTECTION

The management of the Aufeer Group companies is aware of the risks and possible negative consequences associated with personal data processing. Therefore, proper attention has been paid to personal data protection and regular investments are directed to the development of their security system.

In order to establish uniform internal rules for lawful personal data processing and to establish a system of internal controls and measures to secure them, the *Aufeer Group Directive on the Protection of Personal Data and Privacy* has been issued.

All employees and other authorized persons **are obliged to observe the following principles when processing personal data:** legality and correctness of processing, limitation of purpose and minimization of scope, ensuring accuracy and recency, limiting storage time, adequate protection of integrity and confidentiality, ensuring availability, liability for third parties in processing, risk-based approach, transparency and burden of proof of compliance with regulatory obligations.

All **employees are systematically trained** in the field of personal data protection.

The security of personal data is implemented via a system of physical and information security which is subject to regular certification against the TISAX (Trusted Information Security Assessment Exchange) and ISO 9001 standards.

The protection of personal data in our group **is supervised by a responsible person**. The performance of the responsible person is provided by the external supplier Screening Solutions s.r.o., company ID: 27120350, with its registered office in Praha 1 - Josefov, Kaprova 15/11, postal code 110 00. The contact person is: Martin Kraus, MSc., LL.M., tel.: 732 408 016, e-mail: kraus@screening-solutions.com